



Cement Corporation of India Limited
(A Govt. of India Enterprise)
Core V, SCOPE Complex, 7 Lodhi Road
NEW DELHI-110 003
CIN-U74899DL1965GOI004322
PHONE: 011-30481079

E-mail: mandcs_co@ccilttd.in
Website: www.ccilttd.in

NOTICE INVITING E-TENDER (NIT)
(Only through e-procurement)

1.0 Annual Contract for hiring 250 GB Server Space from an outside Party for hosting of CCI's Public & Private Website (in Hindi & English) & 500GB Server Space for maintenance of 500 e-mail Ids of Various Users/User Departments of CCI on annual basis –:
Tender No. - ND/M&CS/2020-21.

The complete set of tender documents is available on websites www.ccilttd.in, www.eprocure.gov.in and www.cci-etender.com of Antares Systems Ltd.

E-TENDER NO.	Tender No. ND/M&CS/2020-21
MODE OF TENDER	e-Procurement System (Online Part A - Techno-Commercial Bid and Part B - Price Bid) through www.cci-etender.com of Antares Systems Ltd.
Date of NIT available to parties to download	From 17.09.2020(17:00 hrs.) Till 25.09.2020 (15:00 hrs.)
Date of Starting of e-Tender for submission of on line Techno-Commercial Bid and Price Bid at www.cci-etender.com	From 17.09.2020 (17:00 hrs.) Till 25.09.2020(15:00 hrs.)
Date & time of opening of Part-A (i.e. Techno-Commercial Bid) Part-B Price Bid: Date of opening of Part-B i.e. price bid shall be informed separately	25.09.2020 at 15:30 hrs. To be communicated separately.
Validity of bids	60 days from the date of techno- commercial bid opening.

Manager (M&CS)

Note: The tenderers are advised to keep visiting our website till last/extended date of submission/due date of opening of tender for corrigendum /addendum, if any, to the tender.

List of Annexure

The tender documents comprise of following:-

Annexure: I	Important Instructions to Bidders
Annexure: II	Checklist
Annexure: III	Part-III- Special terms & conditions
Annexure: IV	Price Bid Performa (Price schedule) to be submitted duly filled in on-line as Part-B. Cost break up rates quoted may also be furnished.

Annexure: I

Important Instructions for E-procurement

This is an e-procurement event of CEMENT CORPORATION OF INDIA. The e-procurement service provider is Antares Systems Ltd., No.24, 1st Floor, Sudha Complex, 3rd Stage, 4th Block, Basaveshwar anagar, Bangalore-560079.

You are requested to read the tender terms & conditions (**Annexure: I, II, III & IV**) of this tender before submitting your online tender. Tenderers who do not comply with the conditions with documentary proof (wherever required) will not qualify in the Tender for opening of price bid.

1	<p>Process of E-Tender: Registration: (To be done by our service provider M/s Antares System Ltd. at Free of cost) The process involves vendor's registration with Tender wizard e-procurement portal. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. Antares Systems Ltd is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature). SPECIAL NOTE: THE PRICE BID AND THE TECHNO-COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT www.cci-etender.com</p> <p>Vendors are required to register themselves online with www.cci-etender.com → 'Register Me' link. Filling up details and creating own user id and password → Submit. Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.</p> <p>In case of any clarification, please contact CCI/Antares Systems Ltd, (before the scheduled time of the e- tender). Contact person (Cement Corporation of India): 1 .Manager (Systems), Landline: 011-24360099 Mobile:7827939857 Email: mandcs_co@ccilttd.in</p> <p>Contact person (Antares Systems Ltd): 1. Mr. Pravesh Mani Sr.Exe-CRM Mobile: 09044314492</p> <p>2. Helpdesk Ph: 0804935200 Ph: 03346046611</p> <p>Email:praveshmani.t@antaressystems.com</p> <p>B) System Requirement: Windows 8,10 Professional Operating System, Internet Browser-9,10 &11. Signing type Class 3 digital signature, Java JRE 6 and above</p>
	<p>(A) Part-A Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can witness electronic opening of bid.</p> <p>(B) Part-B Price bid will be opened electronically of only those bidder(s) who's Part-A Techno- Commercial Bid is found to be Techno-Commercially acceptable by CCI.</p>

2	Such bidder(s) will be intimated date of opening of Part-B Price bid, through valid email confirmed by them. Note: The tenderers are advised to offer their lowest possible rates taking into account the prevailing market conditions. There would generally be no negotiations hence please submit your most competitive prices while submitting the price bid. However, if the rate is still considered high, action as per prevailing instruction/guideline shall be taken.
3	All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.
4	In case of failure to access the payment towards non-refundable fees for any reason, the vender, in term, will not have the access to on line e-tender and no correspondence in this respect will be entertained and CCI will not be responsible for any such lapses on this account. Bidder(s) are advised to make remittance of non-refundable fees through separate DD well in advance and verify completion of transaction in respect of non-refundable fees. Vendors are instructed to use Upload Documents link in My menu to upload documents in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB. Once documents are uploaded in the library, vendors can attach documents through Attach Document link against the particular tender. For further assistance please follow instructions of vendor guide
5	All notices/corrigendum and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by CCI. Hence the bidders are required to ensure that their corporate email I.D. provided is valid and updated at the stage of registration of vendor with Tender wizard (i.e. Service Provider). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).
6	The responsibility of downloading the related corrigenda, if any, will be that of the downloading parties.
7	E-tender cannot be accessed after the due date and time mentioned in NIT.
8	Bidding in e-tender: a.) It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system. b.) Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof. c.) No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender. d.) Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.
9	Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.
10	No deviation to the technical and commercial terms & conditions are allowed.
11	After submitting online bid, the bidder cannot access the tender, once it has been submitted with digital signature
12	CCI has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.
13	The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website www.cci-etender.com of Antares Systems Ltd.

14	The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.
15	The bid will be evaluated based on the filled-in technical & commercial formats.
16	The documents uploaded by bidder(s) will be scrutinized. In case any of the information furnished by the bidder is found to be false during scrutiny, punitive action including suspension and banning of business can also be taken against defaulting bidders.
17	Bidders are requested to read the vendor guide in the page www.cci-etender.com to familiarize themselves with the system before bidding.

For and on behalf of CCI Ltd.

Manager (M&CS)

Checklist

The following documents have to be submitted in online mode alongwith Techno-commercial and Price Bids of the tender. The Bidder's are requested to visit the website of CCI: www.ccilttd.in and click on "Tenders" tab to view the General Terms & Conditions (GTC) of the contract. Bidders are advised to go through the detailed GTC and successively submit the various Annexure as given in the table below:

S.No.	Item	Yes/No/NA
1	Scanned copy of covering letter (Annexure-1)	
2	Copy of GST Registration Certificate and PAN Card	
3	Copy of Latest Income Tax Return	
4	Balance Sheet for last 3 financial years	
5	Udyog Aadhar Number (For MSME bidders)	
6	Annexure 3 (Declaration of relation to officer of CCI)	
7	Annexure 4 (unexecuted / present contracts / jobs in hand)	
8	Annexure 5 (Bidder's firm/company profile)	
9	Annexure 8 (Details of orders executed including CCI during the last three years)	
10	Annexure 9 (Declaration letter of having read and understood the GTC)	
11	Purchase Order Copies of Last 3 yrs	

CEMENT CORPORATION OF INDIA LIMITED

PART - III

TECHNICAL TERMS & CONDITIONS

1. SQL Support for disk space (250 GB on Secured Server) and 500 GB space for 500 e-mail Ids (1GB for each e-mail Id).
2. Anti Virus and anti spam facilities for complete IT Security of CCI's Public & Private Website in English & Hindi.
3. 99.99% or more Up-time.
4. Hosting should be on a server located in India only and should also comply to the latest Standards of Internet Securities along with other guidelines/ standards of CERT-In (Computer Emergency Response Team- India).
5. Bandwidth provided for complete hosting space should be at least 100 GB at any point of time.

PAYMENT & OTHER TERMS AND CONDITIONS

1. The Hosting Space should be made available to CCI from
2. **Payment** shall be released by our Finance Department Scope Complex, after deduction of TDS (as applicable) in four equal installments i.e 25% of the total amount of the Work order after satisfactory performance in the preceding quarter, to be certified by M & CS Department. Paying authority shall be HOD (Finance).
3. The contract may be terminated by CCI giving one month notice if performance found unsatisfactory for the same during the contract i.e. from
4. Penalty: In case of poor service or non-availability of Disk Space, necessary deductions will be made proportionately for number of days for which services disrupted.
5. The contract shall be for one year initially and may be extended by two more years on successful completion of the work after two year on same terms and conditions and cost as of the original work order.
6. Taxes if any should be quoted separately otherwise these will be considered to have been included in the rates.
7. If the successful bidder does not execute the order within the scheduled time indicated in the order, liquidated damages @0.5% fortnight shall be levied subject to a maximum of 5% of the value of the order.
8. Validity of the offer should be 60 days from the date of opening of the tender.

Tender No. - ND/M&CS/2020-21.

Price Bid

Description	Basic price (in Rs)	GST @ %	Total FOR destination price (in Rs.)
a	b	c	d
Annual Contract for hiring 250 GB Server Space for hosting of CCI's Public & Private Website (in Hindi & English) & 500GB Server Space for maintenance of 500 e-mail Ids of Various Users/User Departments of CCI on annual basis.			

1. The Lowest Bidder (L-1) shall be evaluated on the basis of net cost to the corporation i.e. total landed cost .

Signature of Tenderer with official stamps

Date & place

